



**REGULAR BOARD MEETING
CONSENT AGENDA**

April 11, 2013

*Adult Programs Committee – 6:00 p.m. at the Kent Tech
Building Machining Lab*

Policy Committee – 6:00 p.m. in ST115

Regular Board Meeting

7:00 p.m.

**(Please be sure cell phones/electronic devices
are turned off or to vibrate)**

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individual or group when requesting placement on the agenda for the purpose of appearing and addressing members of the Board at any scheduled meeting on matters other than agenda items:

- A. Notify the Superintendent in writing seven (7) days before the scheduled Board meeting.
- B. State who the spokesperson will be, if an individual, or the spokesperson for a group.
- C. State the reason(s) for requesting appearance before the Board.
- D. A time limit of five (5) minutes will be imposed on each individual for his/her presentation, unless extended by permission of the President of the Board.
- E. Anyone addressing the Board shall not use language which is profane, abusive, inflammatory, or disruptive.

7. **Committee Reports:**

- Adult Programs – Tim Gibson, Chair

- Policy – Diana DeVito, Chair

8. **Board Discussion/Sharing:**

- Legislative Report – Roger Samuelson

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9. Approval of the Regular March 14, 2013 Board Minutes:

Motion by _____; **second by** _____;
Discussion _____

Roll Call: _____ **Basista;** _____ **Bonekovic;** _____ **D. Davis;** _____ **M. Davis;**
 _____ **Denman;** _____ **DeVito;** _____ **Faulkner;** _____ **Gibson;**
 _____ **Harvey;** _____ **Hiller;** _____ **Johnson;** _____ **Limongi;**
 _____ **Phillips;** _____ **Rees;** _____ **Samuelson;** _____ **Silvidi;** _____ **Sly;**
 _____ **Williams;** _____ **Woodyard**

Y_____ **N**_____ **A**_____

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10. Financial Reports: Recommended by the Treasurer (See attached)

A. Recommend the Board approve the financial reports as presented.

Motion by _____; **second by** _____;

Discussion _____

Y____**N**____ **A**_____

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11. Personnel: Recommended by the Superintendent

- A. Recommend the Board approve the following **classified employee** be issued a **one (1) year limited contract** with the Trumbull Career and Technical Center Board of Education, effective July 1, 2013 through June 30, 2014, in accordance with the previously adopted salary schedules and time schedules, and that such personnel is subject to all the rules and regulations of the Board of Education, and to all the rules and laws pertaining to employment of said personnel:

Suzanne Johnson 12 Month Office Employee Class I, Step 8

- B. Recommend the Board grant a **continuing contract** to the following **Instructors**, for the 2013-2014 school year:

Allyson Russell English
Katie Wright English

- C. Recommend the Board approve **five (5) extended days** to **Paula Baco**, Media Center Specialist, at the end of the 2012-2013 school year for clean-up of the Media Center.
- D. Recommend the Board approve **five (5) extended days** to **Laura Henning**, 2013-2014 Media Center Specialist, at the end of the 2012-2013 school year and **five (5) extended days** at the beginning of the 2013-2014 school year for clean-up and preparation of the Media Center.
- E. Recommend the Board approve the following current employees as **Substitute Custodians** to work as **Summer Help** in the **Facilities Department**, at the rate of **\$8.70** per hour for the summer of 2013, effective June 1, 2013:

Patty Gaydos
Raul Kemp
Kim Peterson

- F. Recommend the Board approve **one (1) extended day** to the following **VOSE Coordinators** for the 2012-2013 school year, to work with guidance counselors on end of year IEP's:

Christina Brown
Laura Henning
Jennifer Kitzmiller
Debbie Scott

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- G. Recommend the Board approve **twenty (20) extended days** for the following **AFJROTC Instructors**, for the 2013-2014 school year at their daily rate. The Instructors will work 10 days prior to the start of the school year and 10 days at the end of the school year, due to AFJROTC regulations:

Lt Col John Miller
TSgt David Taylor

- H. Recommend the Board approve the following **Summer School Instructors**, pending certification and BCII/FBI background checks, at the rate of **\$22.00** per hour:

Beginning June 10, 2013 through June 21, 2013

Mark Bianchi	Math 9-12
Alaine Frankland	OGT/Science 9-12
Amanda Gowdy	OGT/Social Studies 9-12
Courtney Kunkel	OGT/English 9-12
Heather Lodwick	PE 9-12

- I. Recommend the Board approve a 1% increase in salary to the following **Adult Education Coordinators, Assistant Coordinator, and Lead Instructor**, as of July 1, 2013.

Lynn Bianco	Financial Aid Coordinator
George Carney	Industrial Training Coordinator
Melissa Jerina	Practical Nursing Coordinator
Diana Moss	Health Care Coordinator
Linda Ohlin	Assistant Coordinator
Matt Smiley	Auto Service Lead Instructor
Dora Zandarski	Computer/Business Coordinator

- J. Recommend the Board **re-appoint** the **Instructional Staff** members listed below, on a **one (1) year limited contract**, pending appropriate certification/licensure for the 2013-2014 school year, in accordance with the previously adopted salary schedules and time schedules, and that such personnel are subject to all the rules and regulations of the Board of Education, and to all the rules and laws pertaining to employment of said personnel:

Instructor	Area	Class	Step
Christina Brown	Special Needs	V	7
James Cerenelli	Public Safety	I	12
Samuel DeGennaro	Math	IV	6
Kristofer Doran	Interactive Multimedia	VI	5
Terri Fleming	IED	I	10

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Howard	Fraley	Power Equip. Mechanics	II	13
Tonia	Gallagher	Hotel/Motel	II	10
Debra	Ghindia	ECE	I	3
Tom	Gorse	Government	II	5
Barbara	Hallof	Cosmetology	I	8
Cynthia	Hickey	Visual Design and Imaging	I	3
Rachel	Hughes	Math	IV	4
Lisa	Kish	Math	II	8
Nick	Libeg	English	I	4
Judy	McCowin	Special Needs	II	5
Barbara	Meyer	Medical Assisting	I	6
John	Miller	AFJROTC	VI	13
Robert	Olesky	Welding	II	10
Joshua	Peachey	Carpentry	II	5
Leah	Russell	Math	I	5
Jamie	Stephens	Special Needs	I	4
Lisa	Street	Equine Management	I	13
David	Taylor	AFJROTC	I	6
Todd	Van Orman	Eng. Tech/PLTW	IV	13

- K. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Substitute Teachers, Paraprofessionals (Aides), Cafeteria, Clerical, Bus Drivers, and Custodians** for the 2013-2014 school year, as needed:

Substitute		Area
Carl	Antonelli	Custodian
Cheryl	Barkett	Homemaking & Consumer Ed.
Gail	Bayer	School Nurse
Lance	Blair	Fire Fighter II
Carol	Cain	Custodian
April	Carden	School Nurse
Norma	Copanic	Special Education
Paul	Custer	Bldg. Trades / Bldg. Technology
Tiffany	Daley	Restaurant
Marcia	Denamen	Cosmetology
Sheri	Elliott	Clerical
Brenda	Ellis	Cafeteria
Mary M.	Hildack	School Nurse
Paulette	Holland	Bus Driver

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Marilyn	Kozelski	Health Science Academy & School Nurse
David	Laughlin	Custodian
Elaine	Mansfield	Cafeteria
Jennifer	McGee	Language Arts
Margaret	McKenney	Aide/Cafeteria/Clerical
Claudia	Orr	VOSE/Ed. of Handicapped
Roseanne	Parish	Comp. Business Ed./Intensive Office Ed./Computer Science
Lorna	Patrick	Clerical
Susan	Patrick	Cafeteria/Custodian
Angela	Phillips	Cosmetology
Melanie	Phillips	Aide/Clerical/Cafeteria/ Custodian
Linda	Reader	Health Science Academy/ School Nurse
Margaret	Schick	Bus Driver/Custodial
Linda	Tomko	Cosmetology
Margaret	Tracey	Clerical
Anne	Varley	School Nurse
Julia	Ward	Cosmetology

- L. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructor** for the **Adult Education Department** for the 2012-2013 school year, at the rate of **\$22.00** per hour:

Robert Mercer Diversified Industrial Technology

- M. Recommend the Board approve, pending BCII/FBI background checks, the employment of the following **ABLE Aide** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$8.00** per hour:

Margaret Tracey ABLE Educational Aide

- N. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **ABLE Link Secretary** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$15.00** per hour:

Cara Cassella ABLE Link Secretary

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- O. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructor** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$18.25** per hour:

Joel Kellner Home Repair

- P. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$20.00** per hour:

Instructor		Area
Sandra	Adams	Computer
Mark	Albani	ABLE GED/Workkeys Test Examiner
Roberta	Bishop	Health Programs
Bryan	Cowie	Computer
Linda	Davis	Computer
Clyda	Delich	Health Programs
Thomas	Eschman	Health Programs
Deborah	Ferguson	Health Programs
Thomas	Foley	Business / Computer
Mir	Hussain	Health Programs
Marilyn	Kozelski	Health Programs
Mary	Lisovitch	Computer
David	Mack	Business / Computer
Lila	Mansell	Health Programs
Robert	Miller	Health Programs / Diversified Industrial Tr.
Rosanne	Parish	Computer
Tamara	Parish	Health Programs
Sam	Pedaline	Health Programs
Diane	Repasky	Business / Computer / Health Programs / HR / Diversified Industrial Training
Diane	Rogers	Computer
Deborah	Shivers	Health Programs
Dorothy	Spodar	Health Programs
Barbara	Warren	Health Programs
Ernest	Wiley	Computer

- Q. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$21.00** per hour:

Instructor		Area
Carol	Alex	ABLE

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Rebecca	Boyle	ABLE
Thomas	Burick	ABLE
John	Gibson	ABLE
Robert	Gribling	ABLE
Judy	Hinze	ABLE
Terry	Kelligher	Career Transitions Counseling / ABLE
Michele	Kubicina	ABLE
Teri	Lacy	ABLE
Rebecca	Mock	ABLE
Donna	Perry	ABLE
Des	Puhak	ABLE
James	Restuccio	ABLE
Arne	Salo	ABLE
Dorothy	Spodar	ABLE
Pamela	Thomas	ABLE
Elizabeth	Trace	ABLE Literacy Coordinator

- R. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$22.00** per hour:

Instructor		Area
Mark	Albani	Diversified Industrial Training
James	Alexi	Diversified Industrial Training
Jim	Ambrose	Diversified Industrial Training
Bette	Baniul	Health Programs
Dennis	Barrett	Diversified Industrial Training
Samantha	Bayus	Diversified Industrial Training
Brad	Bell	Diversified Industrial Training
Roger	Bianco	Diversified Industrial Training
Veliko	Callow	Diversified Industrial Training
Frank	Cicero	Diversified Industrial Training
William	Clark	Diversified Industrial Training
Karrie	Clark	Health Programs
Larry	Clay	Diversified Industrial Training
Dave	Clegg	Diversified Industrial Training
Dan	Coe	Diversified Industrial Training
George	Drew	Diversified Industrial Training
Eugene	Eliser	Diversified Industrial Training
Cathy	Fredericka	Health Programs
Don	Geras	Diversified Industrial Training

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Dave	Glaze	Diversified Industrial Training
Ruth	Gosnell	Health Programs
Beth A.	Harlan	Diversified Industrial Training
Donald	Hawkes	Diversified Industrial Training
Herbert	Hogue	Diversified Industrial Training
Rachel	Hughes	Diversified Industrial Training
Trevor	Jenkins	Diversified Industrial Training
Stanley	Jones	Health Programs
Joel	Kellner	Diversified Industrial Training
Mike	Krake	Diversified Industrial Training
Tom	Lally	Diversified Industrial Training
Robert	Lidle	Diversified Industrial Training
David	Liste	Diversified Industrial Training
Robert	Mercer	Diversified Industrial Training
Martin	Moss	Diversified Industrial Training
James	Mott	Diversified Industrial Training
Edward	Muir	Diversified Industrial Training
John	Murphy	Diversified Industrial Training
Frank	Muscatello	Diversified Industrial Training
Robert	Navarra	Diversified Industrial Training
Robert	Norman	Diversified Industrial Training
Robert	Olesky	Diversified Industrial Training
Matthew	Olson	Diversified Industrial Training
John	Patterson	Diversified Industrial Training
Lawrence	Pelanda	Diversified Industrial Training
Stephen	Pop	Diversified Industrial Training
Shawna	Purnell	Health Programs
Jason	Rupe	Diversified Industrial Training
Marilyn	Saxton	Health Programs
Brian	Shar	Diversified Industrial Training
Ralph	Shontz	Diversified Industrial Training
Mary	Storey	Health Programs
Anthony	Viglio	Diversified Industrial Training
David	White	Diversified Industrial Training
Don	Wiggins	Diversified Industrial Training
Mary	Yungbluth	Diversified Industrial Training / Health Programs

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- S. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$23.50** per hour:

Instructor		Area
Pamela	Cree	Health Programs
Florence M.	Hayden	Nurse Aide Instructor
Marilyn	Kozelski	Nurse Aide Instructor
Martha	Miller	Health Programs
Regina	Poullas	Nurse Aide Instructor
Amy	Stanovcak	Nurse Aide Instructor

- T. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$24.00** per hour:

Instructor		Area
Jennifer	Hunter	LPN Instructor
Maureen	Paczak	LPN Instructor
Christine	Pavlick	LPN Instructor
Mary L.	Racketa	LPN Instructor
Craig	Robinson	LPN Instructor
Christine	Smoot	LPN Instructor
Ann	Varley	LPN Instructor

- U. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$25.00** per hour:

Instructor		Area
Shirley	Barbe-DiVencenzo	Nurse Aide Instructor
Dennis	Barrett	DIT
Gail	Bayer	LPN Instructor
Debbie	Cooley	Health Programs
Monica	Hall	LPN Instructor
Trevor	Jenkins	DIT
Mary	Lisovitch	Computer
James	Mott	DIT
John	Murphy	DIT
Robert	Olesky	DIT
Rosanne	Parish	Computer
Lawrence	Pelanda	DIT

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Regina	Thomas	Nurse Aide Instructor
Debbie	Vendemia	LPN Instructor
Ernest	Wiley	Computer

- V. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$26.00** per hour:

Instructor		Area
Sandra	Adams	Computer
Bryan	Cowie	Computer
Linda	Davis	Computer
Thomas	Foley	Business / Computer
Cathy	Fredericka	LPN Instructor
Mary	Lisovitch	Computer
David	Mack	Business / Computer
Rosanne	Parish	Computer
Diane	Repasky	Business / HR
Diane	Rogers	Computer
Ernest	Wiley	Computer

- W. Recommend the Board approve, pending certification and BCII/FBI background checks, the employment of the following **Instructors** for the **Adult Education Department** for the 2013-2014 school year, at the rate of **\$30.00** per hour:

Instructor		Area
Mark	Albani	Diversified Industrial Training
Dave	Glaze	Diversified Industrial Training
Tom	Lally	Diversified Industrial Training
Mary Jo	Minton	Employee Testing for Adult Ed.
Robert	Olesky	Diversified Industrial Training

Motion by _____; second by _____;
Discussion _____

Roll Call: _____ Bonekovic; _____ D. Davis; _____ M. Davis; _____ Denman;
_____ DeVito; _____ Faulkner; _____ Gibson; _____ Harvey;
_____ Hiller; _____ Johnson; _____ Limongi; _____ Phillips;
_____ Rees; _____ Samuelson; _____ Silvidi; _____ Sly;
_____ Williams; _____ Woodyard; _____ Basista

Y _____ N _____ A _____

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12. Overnight Field Trips: Recommended by the Superintendent

A. Recommend the Board approve the following **overnight field trips** for the 2012-2013 school year:

BPA (IT/IMM/Web Design)

BPA National Competition, Epcot Resort, Lake Buena Vista, Florida
May 7-12, 2013

Auto Service Technology II

Ford AAA State Championship, Owens Tech, Toledo, Ohio
May 9-10, 2013

Motion by _____; **second by** _____;
Discussion _____

Y____ **N**____ **A**_____

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13. Memorandum of Understanding: Recommended by the Superintendent

- A. Recommend the Board approve the **Memorandum of Understanding** between the Trumbull Career and Technical Center Board of Education and the Trumbull Career and Technical Center Education Association regarding **Sick Bank Days to Kim Peterson’s Sick Leave Account.** (See attached)

Motion by _____; **second by** _____;

Discussion _____

Y____ **N**____ **A**_____

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14. Treasurer's Report: (See attached)

- Current employee (retirement) savings for TCTC, for school year 2013-2014

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15. **Financial:** Recommended by the Treasurer

A. **No Financial**

Motion by _____; second by _____;
Discussion _____

Roll Call: _____ D. Davis; _____ M. Davis; _____ Denman; _____ DeVito;
 _____ Faulkner; _____ Gibson; _____ Harvey; _____ Hiller;
 _____ Johnson; _____ Limongi; _____ Phillips; _____ Rees;
 _____ Samuelson; _____ Silvidi; _____ Sly; _____ Williams;
 _____ Woodyard; _____ Basista; _____ Bonekovic

Y _____ N _____ A _____

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16. Administrative Reports:

Superintendent:

- Howland: Tuition Basis/Full Time

Secondary Director:

- No Report

Adult Education Director:

- Board Involvement New Accreditation Process

17. Executive Session – O.R.C. §121.22 as needed:

_____ moved, _____ seconded, that the Board go into Executive Session at _____ p.m. and that the following resolution be adopted:

WHEREAS, as a public Board of Education may hold an executive session only after a majority of the quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
1. ___ Appointment
 2. ___ Employment
 3. ___ Dismissal
 4. ___ Discipline
 5. ___ Promotion
 6. ___ Demotion
 7. ___ Compensation
 8. ___ Investigation of charges/complaints (unless public hearing requested)

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- B. To consider the purchase of property for public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Trumbull Career and Technical Center School District Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on item _____ as listed above.

Roll Call: _____ **M. Davis;** _____ **Denman;** _____ **DeVito;** _____ **Faulkner;**
 _____ **Gibson;** _____ **Harvey;** _____ **Hiller;** _____ **Johnson;**
 _____ **Limongi;** _____ **Phillips;** _____ **Rees;** _____ **Samuelson;**
 _____ **Silvidi;** _____ **Sly;** _____ **Williams;** _____ **Woodyard;**
 _____ **Basista;** _____ **Bonekovic;** _____ **D. Davis**

Y _____ N _____ A _____

ORC 102.03B

No present or former public official or employee shall disclose or use, without appropriate authorization, any information acquired by the public official or employee in the course of the public official's or employee's official duties that is confidential because of statutory provisions, or that has been clearly designated to the public official or employee as confidential when that confidential designation is warranted because of the status of the proceedings or the circumstances under which the information was received and preserving its confidentiality is necessary to the proper conduct of government business.

Reconvened by the Board President at: _____ with _____ Board members present

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18. Motion to Adjourn:

Motion by _____; second by _____;

Time: _____

Y____ N____ A____

*Next Board Meeting to be held May 9, 2013

- Regular – 7:00 p.m.

2013 Board Meetings

June 27, 2013 (Note: Combined June/July Regular & June Special - 7:00 p.m.)

August 8, 2013

September 12, 2013

October 10, 2013

November 14, 2013

December 12, 2013 (Regular - 6:00 p.m.)