

# How to Create Your Parent Access Account

## 1. Click on Create an account

ProgressBook  
**ParentAccess**

Not your district?

Enter your login information

User name:

Password:

Remember me

[Create an account](#)  
Can't access your account?

## 2. Fill in the following information

### Parent Information

First Name:

Diane

Middle Name:

Marie

Last Name:

Jones

Email:

djones@yahoo.com

Confirmation Email:

djones@yahoo.com

### Account Information

User Name:

djones72

Password:

.....

Confirm Password:

.....

#### Passwords must:

- Be a minimum of 8 characters
- Include at least 1 number & 1 letter

### Student Information

Registration Key:

VRZ2S3PDQZS

Student First Name (Legal Name):

Johnny

Student Last Name:

Jones

Student Birthdate (mm/dd/yyyy):

11/12/1994

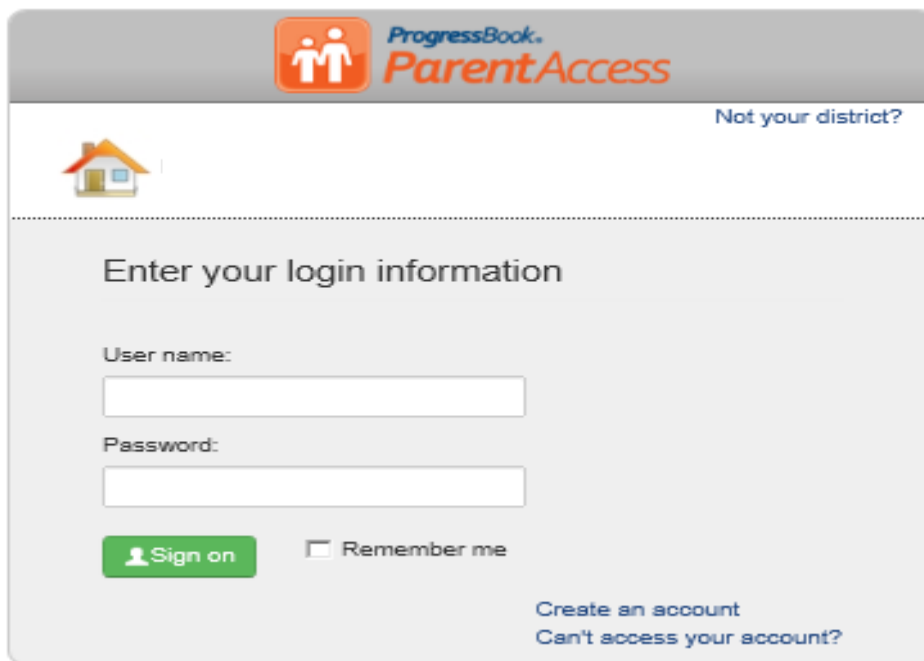
[Delete Student](#)

[Add Student](#)

## 3. Click on the Register Button



4. If your account is registered successfully, you will be brought back to the login screen so that you can sign in with your new account.



The image shows a screenshot of the ProgressBook ParentAccess login interface. At the top, there is a grey header bar containing the ProgressBook logo (two stylized figures) and the text "ProgressBook ParentAccess". Below the header, on the right side, is a link that says "Not your district?". On the left side, there is a small house icon. The main content area is a light grey box with the heading "Enter your login information". Below this heading are two input fields: "User name:" and "Password:". Below the password field is a green "Sign on" button with a person icon, and a checkbox labeled "Remember me". At the bottom right of the login box, there are two links: "Create an account" and "Can't access your account?".