

Cosmetology
Junior Course Syllabus
2010-2011

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Course Description: The Cosmetology program provides an opportunity to any qualifying junior student preparing for employment as a licensed cosmetologist, with occupations equipped toward manicurist, esthetician, chemical specialist, and hairstylist. This course is the first segment of a two-year program governed with laws, regulations, and requirements set by the State Board of Cosmetology. It not only provides classroom and laboratory experiences, but also develops fundamental knowledge, skills, attitudes, and leadership for salon employability. Cosmetology also requires a working knowledge of basic math, the scientific study of anatomy, physiology, bacteriology, electricity, and chemistry.

Instructional Philosophy: Students are provided with extensive training needed to obtain and succeed in the beauty industry. The instruction will be heavily laboratory and application based cosmetology skills. The program offers lifelong learning and employability skills to survive in today's constantly growing and changing profession. An active advisory committee will strengthen the program's ties with the cosmetology industry and community.

Student assessment will be based on ability as an individual regarding practical skills and completion of required daily projects. With accountability being a major factor in the beauty industry, students will also be expected to have excellent attendance.

Major Course Goals: This is a two year program designed to train high school junior and senior students in basic commercial cosmetology service. The National Cosmetology Practical Examination, taken at the end of the senior year, is the major goal of the program. Other goals are to develop competencies in the following areas in order to prepare students for gainful employment in entry-level positions in the cosmetology industry.

1. Develop knowledge in specialized skills pertaining to the industry.
2. Develop a respect for safety practices in operating equipment.
3. Maintain standards of sanitation in the care of tools, equipment, and environment.

4. Develop an awareness of different careers and discuss the possibilities for advancement and entrepreneurship in the industry.
5. Develop standards of personal care and attitudes of human relationship through service to the public and classroom interaction.
6. Develop time management.
7. Develop good communication skills toward supervisor, clientele, and peers.
8. Master a variety of learning methods and performance procedures.
9. Apply specific mathematical and scientific principles as they apply to cosmetology,
10. Obtain leadership qualities and positive attitudes of responsibilities through Vocational Clubs of America.

Major Course Projects and Instructional Activities

1. **Performance Projects-State Board Competencies:** Throughout the junior course the students will practice the following skills. During lab hours, students are to be on task at all times in order to accomplish these competencies. Skill levels are introduced slowly and thoroughly during nine-week periods, benefiting students with continued practice.

Sanitation procedures

Safety practices

Basic wet styling techniques

Various haircuts including State Board-45 degree haircut

Permanent waving and wrapping procedures

Chemical relaxation application and procedure

Hair color application techniques

Skin wellness/facial manipulations

Nail care-manicures and pedicures

2. **Applied Academic Projects:**

Establish an understanding of the theory related to all practical application skills.

Research and answer unit questions when chapters are completed.

Answer related questions in theory and practice workbooks.

Prepare to answer oral questions in reference to practical skills.

Understand salon money management and record keeping

Master receptionist responsibilities

3. **Problem Solving Projects:**

Perform the following application of basic skills without assistance

0, 45, 90, and 180 degree haircuts

Chemical Permanent Wave Thermal Design

Roller Placement

Hair lightening/Hair color Shampooing

Manicure

Chemical Relaxer Facials

Safety Testing

Skill and technical training is second only to the safety of our students. To that end, the Cosmetology Program not only places a heavy emphasis on safety training, but requires that each student in the program take and pass a safety test before they begin any work that may have specific safety issues. The Cosmetology Program gives tests during the course of the program.

- **General Lab Safety:** The Cosmetology Program has a safety test that is intended to introduce the new student to safety issues associated with this program. There will be general classroom instruction to cover these issues and a written test to assess the student's understanding of these issues and how to deal with them. This general lab safety test must be passed at 100% before the student will be allowed to begin working in the lab. A note will be sent home to the parent(s) indicating that the student has passed the test and will require a signature from them. This will be returned to the program and kept on file.

- **Machine/Equipment Specific Safety:** Students will begin using different types of machines and equipment at various times throughout the program. Prior to using each machine or piece of equipment for the first time, he/she will be instructed in its safe and proper use. A test may be required to assess student understanding. These tests must be passed with 100% accuracy.

- **OSHA 10 hour** This test is a 10 hour on-line course that instructs each student in the safety issues associated with their industry. This program is to be completed in the first two weeks of class, requires 600 minutes of online interaction and may or may not be completed during regular class time. Passage benchmarks for this test are set by OSHA. Students who successfully complete this safety course will receive the industry recognized 10 hour safety card issued by the Occupational Safety and Health Administration.

General Safety Policies:

1. Students will be given safety instruction throughout the program. Students must pass any safety tests associated with this instruction before beginning any actual work in the specific area.
2. Parents of students, who fail the general lab safety, the OSHA 10 hour safety test or any specific safety test three consecutive times, will be required to attend a conference to discuss that student's requirements for continued participation in the program. This conference will be with the program
3. teacher, program supervisor as well as the student.

***Nail-a-thon fundraiser**

The fundraiser is February 17, 2011, and runs all day from 8:00 a.m. until 8:00 p.m. All students need to participate and money earned is saved for their senior trip to take the National Exam for the Cosmetology license.

***Fourth nine week project (Job shadowing may be required)**

Students will be presented with an opportunity to perform nine different services on clients. Students must test out of skills before servicing the public. Friday of each week will be designated for client service. Along with various services, students will be tested in basic skill areas. Client service project will take approximately nine weeks. Client service grade, along with skill grades will be based on student performance. Parental support is extremely valuable during the last nine weeks of school. Final exam will be given the last two weeks of the school year.

Assessment Plan

Total Points

Attendance/participation

Daily Skill projects

Test projects

* "Esis" grade program will be used to calculate grades and skills are weighed accordingly.

*Each nine-week period will be assessed with the earned percentages shown. This assessment is done on a daily basis. Grades are available for personal view at any time during the grading period.

*Any student that has absences that number more than FIVE (5) days in a nine week period, is subject to one letter grade lower. Exceptions will be taken into consideration for medical reasons.

*Refer to handout regarding project hours. Any day missed in the junior year requires 4 hours of make-up work.

Grading Scale

A	92%-100%
B	83%-91%
C	74%-82%
D	66%-73%
F	0%-65%

****ATTENDANCE POLICY

The policy mandates are derived from State Board of Ohio and are strictly enforced. Please read policy and return to Cosmetology supervisor.

STUDENT SIGNATURE _____ DATE _____

PARENT SIGNATURE _____ DATE _____