



Academic and Career Planning Models

Grades 8-12

The following models reflect typical grade level planning increments. However, many of the planning activities can be done at varying grade levels or ages depending on specific student or program needs.

The Ohio Career Information System (OCIS) and the Individual Academic and Career Plan (IACP) are the primary tools for this process.

A planning module approximates the time duration of a class period. Four educator-guided modules per school year, or one per quarter, are recommended.

8th Grade Academic & Career Plan Model Outline

Module 1 – OCIS: Getting Started

1. Create student portfolio
2. Save IDEAS career interest survey results to the portfolio
3. Research high interest occupations from survey results
4. Complete Reality Check

45-50 minute period

Module 2 – IACP: Career Pathway Planner

1. Select a career field(s)
2. State a career goal(s)
3. Make entries in reflection areas
4. Research occupations from survey results

45-50 minute period

Module 3 – IACP: Educational Planner

1. Review Helpful High School Courses from chosen occupation(s)
2. Choose equivalent courses from school catalog
3. Enter courses into the Educational Planner

45-50 minute period

Module 4 – IACP: Assessment Record and Academic Improvement and Enrichment Planner

1. Review results of achievement tests
2. Enter achievement test results into the Assessment Record
3. Enter improvement and/or enrichment activities in the Academic Improvement and Enrichment Planner

45-50 minute period

9th Grade Academic & Career Plan Model Outline

Module 1 - IACP: Career Pathway Planner

1. Review career field(s) selection
2. Affirm or change career goal(s)
3. Make additional entries in reflection areas as needed

45-50 minute period

Module 2 - OCIS: Occupational Information

1. Review previously saved occupational information
2. Compare a number of occupations
3. Review Employability skills (Job Search/Keep That Job activities)

45-50 minute period

Module 3 - IACP: Educational Planner

1. Review Helpful High School Courses from chosen occupation(s)
2. Choose equivalent courses from school catalog for sophomore year
3. Enter courses into the Educational Planner

45-50 minute period

Module 4 - IACP: Special Programs & Work-based Learning Log

1. Make entries in reflection areas for work-based learning experiences
2. Make entries in reflection areas for involvement in Special Programs

45-50 minute period

10th Grade Academic & Career Plan Model Outline

Module 1 - IACP: Career Pathway Planner Special Programs & Work-based Learning Log

1. Review career field(s) selection
2. Affirm or change career goal(s)
3. Make additional entries in reflection areas as needed
4. Make entries in reflection areas for work-based learning experiences
5. Make entries in reflection areas for involvement in Special Programs

45-50 minute period

Module 2 - IACP: Extracurricular Activity Log (Resume building)

1. Make entries for extracurricular activities
2. Make entries for work experiences
3. Make entries for achievements

45-50 minute period

Module 3 – IACP: Educational Planner

1. Review Helpful High School Courses from chosen occupation(s)
2. Choose equivalent courses from school catalog 11th grade
3. Enter courses into the Educational Planner

45-50 minute period

Module 4 – IACP: Assessment Record and Academic Improvement and Enrichment Planner

1. Review results of graduation tests
2. Enter graduation test results into the Assessment Record
3. Enter improvement and/or enrichment activities in the Academic Improvement and Enrichment Planner

45-50 minute period

11th Grade Academic & Career Plan Model Outline

Module 1 - IACP: Career Pathway Planner Special Programs & Work-based Learning Log

1. Review career field(s) selection
2. Affirm or change career goal(s)
3. Make additional entries in reflection areas as needed
4. Make entries in reflection areas for work-based learning experiences
5. Make entries in reflection areas for involvement in Special Programs

45-50 minute period

Module 2 – OCIS: Programs of Study Information Post-secondary School Information Financial Aid Information

1. Review programs of study for chosen occupational area
2. Research school information based on program of study
3. Research financial aid awards

Module 3 - IACP: Extracurricular Activity Log (Resume building)

1. Make entries for extracurricular activities
2. Make entries for work experiences
3. Make entries for achievements

45-50 minute period

Module 4 – IACP: Educational Planner Academic Improvement and Enrichment Planner

1. Choose courses from school catalog 12th grade
2. Enter courses into the Educational Planner
3. Enter improvement and/or enrichment activities in the Academic Improvement and Enrichment Planner

45-50 minute period

12th Grade Academic & Career Plan Model Outline

Module 1 - IACP: Career Pathway Planner

Special Programs & Work-based Learning Log

1. Affirm career goal(s)
2. Make entries in reflection areas for work-based learning experiences
3. Make entries in reflection areas for involvement in Special Programs

45-50 minute period

Module 2 – OCIS: Post-secondary School Information

Financial Aid Information

1. Apply for post-secondary school admission
2. Apply for financial aid awards

Module 3 - IACP: Extracurricular Activity Log (Resume building)

1. Make entries for extracurricular activities
2. Make entries for work experiences
3. Make entries for achievements

45-50 minute period

Module 4 – IACP: Educational Planner

1. Choose courses from a post-secondary school catalog
2. Enter courses into the Educational Planner

45-50 minute period